



Terms of Reference of Stakeholders Relationship Committee

(approved by the Board of Directors at its meeting held on May 29, 2025)

- a) considering and specifically looking into various aspects of interest of shareholders, debenture holders and other security holders;
- b) resolving the grievances of the security holders and investors of the Company including complaints related to transfer/transmission of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate certificates, general meetings, etc. and assisting with the quarterly reporting of such complaints;
- c) giving effect to allotment of equity shares, approval of transfer or transmission of equity shares, debentures or any other securities;
- d) issue of duplicate certificates and new certificates and split/consolidation/renewal etc.
- e) review of measures taken for effective exercise of voting rights by shareholders;
- f) review of adherence to the service standards adopted by the Company in respect of various services being rendered by the registrar & share transfer agent;
- g) review of the various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the shareholders of the Company;
- h) resolving grievances of debenture holders related to creation of charge, payment of interest/principal, maintenance of security cover and any other covenants;
- i) formulation of procedures in line with the statutory guidelines to ensure speedy disposal of various requests received from shareholders from time to time;
- j) to further delegate all or any of the power to any other employee(s), officer(s), representative(s), consultant(s), professional(s) or agent(s); and
- k) carrying out any other functions required to be carried out by the Stakeholders Relationship Committee as contained in the Companies Act 2013, Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 or any other applicable law, as and when amended from time to time.
