



## Sahajanand Medical Technologies Limited Corporate Social Responsibility (CSR) Policy

Version details based on Board approval	
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Corporate Social Responsibility (“CSR”) is the commitment of companies to provide resources and support activities focussed on enhancing economic and social development. It is the effort made by companies to improve the living conditions of the local area in which they operate and the society at large. The activities taken up as a part of corporate social responsibility reflect the intent to create a positive impact on society without seeking any commensurate monetary benefits.

CSR has been a long-standing commitment at Sahajanand Medical Technologies Limited (“Company”) and forms an integral part of our activities. The Company was founded with an aspiration to make critical healthcare affordable for the masses. The desire to address the most urgent needs of the society continue to inspire and motivate all the stakeholders of the Company today.

Being a responsible corporate citizen, the Company is committed to performing its role towards the society at large. In alignment with its vision, the Company shall continue to work towards adding value to its stakeholders by going beyond business goals and contributing to the well-being of the society.

The Company’s objective is to pro-actively support meaningful socio-economic development. It works towards developing an enabling environment that will help citizens realise their aspirations towards leading a meaningful life. The Company aims to identify critical areas of development contributing to the well-being of the community and benefitting them over a period of time.

The Corporate Social Responsibility Policy (“Policy”) of the Company sets out the framework guiding the Company’s CSR activities. The Policy also sets out the rules that need to be adhered to while taking up and implementing CSR activities.

### SCOPE OF THE POLICY

Policy would pertain to all activities undertaken by Company towards fulfilling its corporate social responsibility objectives. The Policy would also ensure compliance with section 135 of the Companies Act, 2013 (“Companies Act”), read with Schedule VII of the Companies Act and Companies (Corporate Social Responsibility Policy) Rules, 2014 (“CSR Rules”), each as



amended from time to time and the notifications and circulars issued by the Ministry of Corporate Affairs from time to time and the rules framed thereunder (“**CSR Regulations**”). In the event of any inconsistency or discrepancy between this Policy and the CSR Regulations, the provisions of the CSR Regulations shall prevail.

## **GOVERNANCE STRUCTURE**

The CSR Committee is the governing body that will define and recommend to the Board of Directors (Board) by way of Annual Action Plan, the scope of CSR activities for Company and ensure compliance with the Policy. The CSR Committee would comprise three or more directors including at least one independent director.

1. The CSR Committee shall:
  - a. formulate the Policy and recommend the same to the Board and any amendments thereto from time to time;
  - b. indicate the activities to be undertaken by Company as specified in Schedule VII to the Companies Act and the rules made thereunder;
  - c. review and recommend the amount of expenditure to be incurred on the activities to be undertaken by the Company and the annual CSR plan, to the Board;
  - d. monitor the CSR activities and ensure compliance with the Policy and reporting mechanism from time to time; and
  - e. review and implement, if required, any other matter related to CSR initiatives.
2. The Committee shall meet as required from time to time.
3. The Board shall:
  - a. approve the Policy based on the recommendation of the CSR Committee;
  - b. approve the CSR activities and annual CSR plan based on the recommendation of the CSR Committee;
  - c. monitor the implementation of the project with reference to the approved timelines and year-wise allocation and shall be competent to make modifications, if any, for smooth implementation of the project within the overall permissible time; and
  - d. review the Policy and CSR activities, from time to time based on the recommendations of CSR Committee.

## **OPERATING FRAMEWORK**

1. CSR activities will be undertaken in areas identified by the CSR Committee in line with Policy and as specified in Schedule VII to the Companies Act and the rules made thereunder. An annual CSR plan shall be presented to the CSR Committee and based on its recommendations to the Board of Directors for approval.
2. The annual plan shall incorporate the following:
  - a. the list of CSR projects or programmes that are approved to be undertaken in areas or subjects specified in Schedule VII of the Companies Act;



- b. the manner of execution of such projects or programmes;
  - c. the modalities of utilisation of funds and implementation schedules for the projects or programmes, including expenditure on administrative overheads both directly and indirectly including employee costs;
  - d. monitoring and reporting mechanism for the projects or programmes; and
  - e. details of need and impact assessment, if any, for the projects undertaken by the Company.
3. The Board shall ensure that the CSR activities are undertaken by the Company itself or through:
- (a) a company established under section 8 of the Companies Act, or a registered public trust or a registered society, exempted under sub-clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 or registered under section 12A and approved under 80 G of the Income Tax Act, 1961 (43 of 1961), established by the Company, either singly or along with any other Company;
  - (b) a company established under section 8 of Companies Act or a registered trust or a registered society, established by the Central Government or State Government;
  - (c) any entity established under an Act of Parliament or a State legislature; or
  - (d) a company established under section 8 of the Companies Act, or a registered public trust or a registered society, exempted under sub-clauses (iv), (v), (vi) to (via) of clauses (23C) of section 10 or registered under section 12A and approved under 80G of the Income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities, in the manner prescribed under the CSR Regulations, as amended from time to time.

Further, entity mentioned in point (c) above means a statutory body constituted under the Act of Parliament or State Legislature to undertake activities covered in Schedule VII of the Companies Act.

Further, every entity mentioned above shall have CSR Registration Number before undertaking any CSR activities.

4. The Company may engage international organisations for designing, monitoring and evaluation of the CSR projects or programmes as per the Policy as well as for capacity building of their own personnel for CSR.
5. The Company may also collaborate with other companies for undertaking projects or programmes or CSR activities in such a manner that the CSR committees of respective companies are in a position to report separately on such projects or programmes in accordance with CSR Regulations.
6. Funds would be disbursed either in tranches or as one-time payment. The terms, conditions and timing of disbursement would be conditional upon the nature and requirement of the CSR project or programme.



## **CSR SPENDING**

The Company may, in every financial year, spend such amounts on its CSR activities as the CSR Committee may authorize from time to time subject to the limits as approved by the Board, provided that the Board shall ensure that the CSR expenditure is in compliance with the CSR Regulations. The Company shall undertake CSR spending in accordance with the CSR Regulations, as amended from time to time.

Any unutilized mandatory CSR budget as per the Companies Act will be transferred to a Fund specified in Schedule VII within the statutory timelines.

Any income arising from the CSR projects or programmes undertaken by the Company and surplus generated there from shall be tracked and channelized into CSR projects or Programmes.

## **MONITORING**

The CSR Committee shall ensure a transparent monitoring mechanism for CSR activities.

1. The progress of the CSR activities shall be reviewed regularly, including the annual review by the CSR Committee.
2. The Chief Financial Officer shall be responsible for monitoring expense on CSR activities with respect to the planning and submission of the same to the CSR Committee and the Board.
3. The Board of Directors shall review the progress of CSR activities based on the recommendation of CSR Committee.
4. The Board shall satisfy itself that the funds so disbursed have been utilised for the purposes and in the manner as approved by it and the Chief Financial Officer of the Company or the person responsible for financial management shall certify to that effect.

## **CORPORATE SOCIAL RESPONSIBILITY ACTIVITIES**

Company's primary focus areas for CSR activities are:

1. Healthcare and Medical Relief
2. Education
3. Vocational Skills
4. Women Empowerment
5. Environment and Sustainability
6. Activities covered under Schedule VII

The following shall not be considered as CSR activities:

- Activities which are undertaken pursuant to normal course of Company's business;
- Contribution of any amount directly or indirectly to any political party;



- Activities on sponsorship basis for deriving marketing benefits;
- Activities carried out for fulfilment of any other statutory obligations under any law in force in India;
- Activities benefitting employees of the Company unless they form part of the community for whom CSR activities are undertaken; and
- Activities undertaken outside India excepting of those meant for sports persons to be trained for representing at the international level.

## **DISCLOSURE**

The Board's Report of the Company covered under these rules pertaining to any financial year shall include an annual report on CSR containing particulars specified in the CSR Regulations, as applicable to the Company.

The above information shall also be displayed on the Company's website.

This Policy shall also be posted on the website of the Company at [www.smtpl.com](http://www.smtpl.com) and the salient features of the Policy and the changes therein, if any, with the web address of the Policy shall be disclosed in the report of Board of Directors of the Company.

## **REVIEW AND AMENDMENT**

- i) This Policy is framed based on the provisions of the Companies Act. In case of any subsequent changes in the provisions of the Companies Act, which makes any of the provisions in the Policy inconsistent with the Companies Act, then the provisions of the Companies Act would prevail over the Policy. The Company Secretary is authorized to amend this Policy to give effect to any such changes/amendments and the amended Policy shall be placed before CSR Committee and the Board for noting and ratification/approval.
- ii) CSR Committee shall periodically review this Policy and recommend any proposed changes to the Board for approval.

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